



## 2020-2021 School Year

July 2020						
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December 2020						
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January 2021						
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June 2021						
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**Key:**

<span style="background-color: red; width: 15px; height: 10px; display: inline-block;"></span>	Observed Holiday/School Closed
<span style="background-color: white; border: 1px solid black; width: 15px; height: 10px; display: inline-block;"></span>	Half Days
<span style="background-color: yellow; width: 15px; height: 10px; display: inline-block;"></span>	Students start/end
<span style="background-color: lightblue; width: 15px; height: 10px; display: inline-block;"></span>	Professional Development/No Students
<span style="background-color: pink; width: 15px; height: 10px; display: inline-block;"></span>	Conferences/No School - by appointment
<span style="background-color: lightgreen; width: 15px; height: 10px; display: inline-block;"></span>	Assessment Day - by appointment

Extended Care Dates
October 22, 2020
October 23, 2020
February 25, 2021
February 26, 2021
May 7, 2021



Blessed Sacrament Catholic School  
2020-2021 Reopening Plan  
**Updated 8/7/20**

The following information provides an overview of the realistic and reasonable measures that Blessed Sacrament Catholic School will implement for the 2020-2021 school year due to the COVID-19 virus. This plan is subject to change based on the guidance of local and state health officials, the State Governor, the Mayor of Denver, and the Office of Catholic Schools. Modifications and adaptations to the framework provided by the Office of Catholic Schools have been made in order to meet the particular needs of Blessed Sacrament Catholic School. Additional details, such as student homeroom lists and procedure details, will be published separately in the coming months.

## **I. Reopening Plan Rationale**

### Rationale & Core Beliefs

As a faithful body that exists for the purpose of educating children, we know that learning happens best in community. Communities are founded on relationships, and relationships form best in person. Further, and most importantly, living and learning our Catholic faith is best done in person, in community with others, where we can live out our faith practices, model the faith, and grow in faith together. For these reasons, among many, it is important that Blessed Sacrament returns to in-person schooling to the best of our ability.

Our rationale is rooted in this set of beliefs:

- We believe in educating the whole person in faith, morals, and academics.
- We believe education is ordered towards freedom; we seek to educate our students in an environment that is free from fear, grounded in reality, and hopeful about the future.
- We believe community is foundational for our children's education and spiritual development, with the recognition that parents are the primary educators and decision makers for their children.
- We believe we are called to seek and protect the good, safety, health, and well-being of our children, families, and teachers, especially the most vulnerable in our community.
- We believe Blessed Sacrament is a strong and resilient community that thrives in the face of adversity.

### Purpose: Limit Pathogen Exposure & Limit Exposure to Sick People

Every procedure detailed within this document has the same intent: to limit the potential exposure of a pathogen to a small group (homeroom), and prevent as best as reasonably and realistically possible the sharing of any pathogens with other groups. These procedures assume that students will remain with their homeroom throughout the day with minimal interaction with students from other homerooms.

### General Guiding Principle: Prevention

Large group gatherings will be suspended for much of the 2020-2021 school year, including all-school masses, assemblies, field trips, and all-school gatherings. We will limit homeroom mixing at school to the best of our ability. Any shared space in the buildings will be disinfected before a new homeroom enters the space. Non-staff adults, including school parents, will have limited to no access to the school.

### Distance Learning Option: OCS Distance Learning School

Families who do not wish to have their child engage in in-person learning for part or all of the school year, but still wish to be enrolled in our Catholic school, have the option to enroll their children in an online distance learning school, St. Isidore Catholic School. In a partnership with the Archdiocese of Denver Office of Catholic Schools, families may enroll at Blessed Sacrament and pay Blessed Sacrament tuition, but engage in distance learning conducted by Catholic educators within the Archdiocese of Denver. [Parents can register their child in St. Isidore Catholic School here through August 11th.](#)

### Tuition

The tuition rates for the 2020-2021 school year will be frozen based on the rates used for the 2019-2020 school year for all families. In the past, Blessed Sacrament has raised the tuition rate between 3-5% each year in order to accommodate the increase in teacher salaries, the rising cost for educating students, and other parish needs. However, in consideration of the financial impact of COVID-19, we desire to support our school families by continuing with the tuition rates used for the 2019-2020 school year while still providing salary increases for our staff. The tuition rates for the 2020-2021 school year can be found on our school website.

In the case of a school closure, childcare provided by the school will be unavailable to preschool students. A tuition discount based on the student's daily rate will be available upon request for preschool families beyond a total of 14 missed school days due to COVID-19. Distance learning opportunities will be unavailable to preschool families that request a refund.

**Important Back-to-School Dates**

**August 20th** - Virtual Parent Back-to-School Night, 5:00-7:15 (assigned time slots TBD)

**August 24th** - Assessment Day by teacher-scheduled appointment

**August 25th** - New Norm Day (more information below)

**August 26th** - First Full Day of School; 7:35-7:55 Drop-off, 2:55-3:20 Dismissal

**New Norm Day - August 25th**

In order to ensure student safety and a clear understanding of the new normal to expect at Blessed Sacrament, **August 25th** will serve as an opportunity for our staff, parents, and preschool-8th grade students to "test drive" the new protocols that will be in place at school on a smaller scale. Students will attend a half-day of school to walk-through the process of arrival, health screening, safety protocols, classroom routines and expectations, and dismissal with a smaller group of their peers. Based on your student's last name, please plan on attending school during the following time slots.

**Last Names A-Lawrence**

<b>7:35-8:00 AM</b>	Arrival & Health Screening
<b>8:00-10:35 AM</b>	Instruction & Procedure Practice
<b>10:35-11:00 AM</b>	Dismissal

**Last Names Leadem-Z**

<b>12:00-12:25 PM</b>	Arrival & Health Screening
<b>12:25-2:55 PM</b>	Instruction & Procedure Practice
<b>2:55-3:20 PM</b>	Dismissal

## II. Reopening Plan Scenarios & Healthy School Levels

### Overview

Due to the ongoing changes in health guidelines and the unexpected nature of COVID-19, Blessed Sacrament is prepared to implement and transition between three plans based on the following scenarios: (1) unrestricted in-school learning, (2) restricted in-school learning, and (3) distance learning. Each scenario is outlined in more detail below.

Blessed Sacrament has also prepared health protocols using three levels of caution, referred to as “Healthy School Levels 1-3”. Healthy School Levels (HSL) allow adaptability to changing health mandates while remaining within a particular learning scenario. More information regarding Healthy School Levels is provided below.

**Healthy School Levels are not dependent on a particular learning scenario.** It may be helpful to think of the learning scenarios and Healthy School Levels as two overlapping pieces within this plan. For instance, while implementing Scenario 1: Unrestricted In-School Learning, Blessed Sacrament may require families, students, and staff, to operate at Healthy School Level 1 when health guidelines are relaxed. If guidelines become more stringent, Blessed Sacrament may remain in Scenario 1, but begin to operate at Healthy School Level 2 or even Healthy School Level 3. It is possible for a homeroom, grade, or even a building to operate at a different HSL than the rest of the school if an outbreak or individual case can be traced to a particular group.

Learning Scenarios		Healthy School Levels (HSL)	
Unrestricted In-School Learning	<ul style="list-style-type: none"> <li>Gathering size 20+</li> <li>In-school learning five days a week</li> <li>HSL 1-3 possible</li> </ul>	Healthy School Level 1	<ul style="list-style-type: none"> <li>Limited health protocols</li> </ul>
Restricted In-School Learning	<ul style="list-style-type: none"> <li>Gathering size &lt;20</li> <li>Alternate between in-school and at-home learning</li> <li>HSL 2-3 possible</li> </ul>	Healthy School Level 2	<ul style="list-style-type: none"> <li>Moderate health protocols</li> </ul>
Distance Learning	<ul style="list-style-type: none"> <li>Full school closure</li> <li>At-home learning only</li> <li>HSL do not apply</li> </ul>	Healthy School Level 3	<ul style="list-style-type: none"> <li>Stringent health protocols</li> </ul>

### Determining Factors

Blessed Sacrament will continue to follow the guidance of local and state health officials, the State Governor, the Mayor of Denver, and the Office of Catholic Schools. Limiting factors, such as gathering size restrictions or distancing requirements, may impact the school’s ability to maintain in-school learning five days a week.

### Scenario 1: Unrestricted In-School Learning

Pending guidelines that allow homeroom sizes of at least twenty students, Blessed Sacrament will reopen for the 2020-2021 school year for unrestricted in-school learning, five days a week. This scenario is **both highly likely and the preferred** reopening plan. HSL 1 and HSL Level 2 are most likely within this scenario, although HSL 3 is possible.

### Scenario 2: Restricted In-School Learning Plan

In the event that there is an executive order limiting the size of gatherings below twenty or enforcing a restriction that would impede the school's ability to offer unrestricted in-school learning, Blessed Sacrament will implement Scenario 2: Restricted In-School Learning. Scenario 2 will utilize a rotating schedule during which divided homerooms will alternate between in-person learning and at-home learning. The school will remain open Monday-Friday from 7:35-3:00, and parents are invited to [provide feedback](#) on the alternating schedule that would best fit their family's needs before a plan is finalized for the school. It is possible that Scenario 2 will be **implemented for a period of time** during the school year. HSL 2 and HSL 3 are likely within this scenario.

### Scenario 3: Distance Learning

On a call with state education leaders, Governor Polis indicated that it was highly unlikely that there would be orders to suspend in-school learning or restrict the capacity of schools. Based on the information we have at this time, the possibility of another whole state, widespread closure similar to what we experienced in the spring of 2020 is **extremely low**. As long as state-wide child care centers are open, Blessed Sacrament will remain open, Preschool-8<sup>th</sup> grade. In the unlikely case of school closure, Blessed Sacrament will implement a distance learning program with adjustments based on the feedback gathered from the 2019-2020 school year. These adjustments will include an increase in synchronous (live) learning for 1 hour - 3.5 hours daily depending on the student's grade level. Healthy School Levels do not apply within this scenario.

### Temporary School Closure

The Colorado Department of Public Health and Environment (CDPHE) recommends for schools to be prepared for COVID-19 outbreaks and individual exposure events to occur in their local community. In the case of an outbreak, CDPHE or the local health department will notify the school. These officials will help administrators determine a course of action. **CDPHE recommends that cohorts with 2 or more probable or confirmed COVID cases within 14 days are quarantined for a minimum of 14 days. In the case of a temporary school closure, Blessed Sacrament will implement distance learning until in-school learning can resume for the cohort or school. The full CDPHE guidance can be found [here](#).**

## Healthy School Levels

Blessed Sacrament will implement health protocols using three levels of caution, referred to as “Healthy School Levels 1-3”. Healthy School Levels allow adaptability to changing health mandates while remaining within a particular learning scenario. It is anticipated that Blessed Sacrament will operate within **Healthy School Level 2 for the majority of the school year**. Changes to the Healthy School Level will be determined by state mandates, unexpected outbreaks, and/or recommendations from local health officials. Blessed Sacrament will communicate changes to the school’s Healthy School Level on an as-needed basis.

### Healthy School Levels Overview:

01	Limited Health Protocols	<ul style="list-style-type: none"><li>• <b>Health Screening:</b> At-home symptom and temperature screening prior to arrival; stay home with symptoms</li><li>• <b>PS-8 &amp; Staff Masks:</b> Highly encouraged at all times</li><li>• <b>Hand-washing/sanitizing:</b> Universal precautions in place</li><li>• <b>Cleaning:</b> Disinfecting of frequented spaces and surfaces occurs daily</li><li>• <b>Social Distancing:</b> Normal distancing; minimal interaction between homerooms</li><li>• <b>Lunch:</b> Normal lunch program; no microwaves available</li></ul>
02	Moderate Health Protocols	<ul style="list-style-type: none"><li>• <b>Health Screening:</b> At-home symptom screening prior to arrival; temperature taken upon arrival; stay home with symptoms</li><li>• <b>Student Masks (Ages 3+):</b> Required at arrival/dismissal, in high-usage areas, and in classrooms to greatest extent possible; required when in close contact (less than 6ft.) to others outside</li><li>• <b>Staff Masks:</b> Required at all times unless providing instruction more than 6ft. from students</li><li>• <b>Hand-washing/sanitizing:</b> Prioritized in daily routines</li><li>• <b>Cleaning:</b> Disinfecting of frequented spaces and surfaces occurs before new homeroom uses space/surface; weekly deep clean of all buildings</li><li>• <b>Social Distancing:</b> Distance in the most realistic and reasonable manner; minimal interaction between grade-level homerooms only</li><li>• <b>Lunch:</b> Packed or boxed lunches only; no microwaves available</li></ul>
03	Stringent Health Protocols	<ul style="list-style-type: none"><li>• <b>Health Screening:</b> At-home symptom screening prior to arrival; temperature taken upon arrival; stay home with symptoms</li><li>• <b>Student Masks (Ages 3+):</b> Required at arrival/dismissal, in high-usage areas, outdoors, and in classrooms to greatest extent possible</li><li>• <b>Staff Masks:</b> Required at all times</li><li>• <b>Hand-washing/sanitizing:</b> Prioritized in daily routines</li><li>• <b>Cleaning:</b> Disinfecting of frequented spaces and surfaces occurs after each use; frequent deep cleaning of all buildings</li><li>• <b>Social Distancing:</b> Distance to greatest extent possible at all times; no interaction among homerooms</li><li>• <b>Lunch:</b> Packed or boxed lunches only; no microwaves available</li></ul>

### III. Health and Safety Procedures

The following information outlines general protocols that will be implemented throughout the school year. Variations will occur between Healthy School Levels 1-3 depending on state and local mandates.

#### Student Homerooms

Separation between homerooms will be maintained throughout the school day, including lunch, recess, and after-school care to the greatest extent possible. In Healthy School Levels 1-2, grade-level homerooms may have minimal interaction during lunch, recess, and after-school care. In the case that Scenario 2: Restricted In-School Learning is implemented, homerooms will be divided to accommodate smaller gathering sizes or other restricting guidelines.

#### Health Screening - School Staff

Every staff member must be screened for symptoms at home using the CDE approved screening document prior to arriving at Blessed Sacrament each day. Staff members will have their temperatures taken upon arrival at the school in Healthy School Levels 2-3. Any staff member with signs of illness and/or a fever of 100.4 or above, **or with high risk symptoms (fever, chills, cough, shortness of breath, difficulty breathing, loss of taste or smell)** will not attend work that day. Our school nurse or other medical professionals will determine next steps and make recommendations for the employee and the school as needed.

#### Health Screening - Students

Every student must be screened for symptoms at home using the CDE approved screening document prior to arriving at Blessed Sacrament each day. Students will have their temperatures taken upon arrival at the school in Healthy School Levels 2-3. Designated screening areas will be set up during student arrival times. If a student has signs of illness (**rash, difficulty breathing, gastrointestinal issues**) and/or a fever of 100.4 or above, the student will not be able to attend school and the student cannot return to school until he/she is symptom free for 24 hours without fever reducing medicine.

#### Face Masks Requirements - Students

**Students must have a cloth or surgical mask available at all times** regardless of whether or not the student is required to wear the mask during the school day. We encourage parents to pack two masks and label the mask with the student's name. Masks will be treated as a part of the school uniform. They may be solid colored, patterned, or include a simple graphic, and they must be worn properly. Any masks with words or graphics that cause a distraction to learning or do not uphold our Catholic values will not be permitted.

Mask requirements vary between Healthy School Levels 1-3. **All students and parents will be required to wear a mask when outside of their cars on the Blessed Sacrament campus.** Students will be required to wear a mask upon arrival/dismissal and when in high usage areas, such as hallways, bathrooms, or the office. **In Healthy School Levels 2-3, students will also be required**



to wear masks while in the classroom, though there will be designated times for “mask breaks” built in throughout the day. Preschool students will not be required to wear a mask during nap time. Plastic desk shields will also be utilized in classrooms when students cannot be properly spaced.

Face Masks Requirements - Staff/Teachers

In Healthy School Levels 2-3, staff members will be required to wear masks at all times unless they are providing instruction more than 6ft. away from students. Office staff will wear masks and gloves when working with sick childrens.

Face Mask Requirements Overview:

Mask Requirements	
Healthy School Level 1	<ul style="list-style-type: none"> <li>• <b>Student Masks (Ages 3+):</b> Highly encouraged at all times</li> <li>• <b>Staff:</b> Highly encouraged at all times</li> <li>• <b>Parents/Visitors:</b> Highly encouraged at all times</li> </ul>
Healthy School Level 2	<ul style="list-style-type: none"> <li>• <b>Student Masks (Ages 3+):</b> Required at arrival/dismissal, in high-usage areas, and in classrooms to greatest extent possible; required when in close contact (less than 6ft.) to others outside</li> <li>• <b>Staff:</b> Required at all times unless providing instruction more than 6ft. from students</li> <li>• <b>Parents/Visitors:</b> Required at all times when on school campus</li> </ul>
Healthy School Level 3	<ul style="list-style-type: none"> <li>• <b>Student Masks (Ages 3+):</b> Required at arrival/dismissal, in high-usage areas, outdoors, and in classrooms to greatest extent possible</li> <li>• <b>Staff:</b> Required at all times</li> <li>• <b>Parents/Visitors:</b> Required at all times when on school campus</li> </ul>

Handwashing & Disinfectant

Regular handwashing times will be established by the classroom teachers as part of the daily routine. Disinfectant stations are placed in each building entry and in other high usage areas throughout the school. Temporary hand washing stations will be located on playgrounds and within preschool classrooms.

## IV. General Operating Procedures

### Morning Arrival - Preschool Students

The drop-off window will be **extended from 7:35-7:55AM** to create distance between students as they arrive for school each day. In Healthy School Levels 2-3, preschool parents should park and walk up with their child as normal to the designated screening area, but must maintain at least 6ft distance between themselves and other families. All preschool students must enter at the screening area. After the student's temperature is taken, parents will sign-in their child at the door and a preschool aide will accompany the child to his/her classroom. **Students who walk or bike to school must stop at a temperature screening station prior to entering a building. Reference Appendix B for a map of preschool walk-up screening locations.**

### Morning Arrival - K-8 Students

The drop-off window will be **extended from 7:35-7:55AM** to create distance between students as they arrive for school each day. In Healthy School Levels 2-3, drop-off areas will be designated for K-8 students to exit their car and have their temperature taken. Students are only permitted to exit their car for screening within the designated areas. **Students who walk or bike to school must stop at a temperature screening station prior to entering a building. Reference Appendix B for a map of K-8 drop-off and screening locations.**

### Tardy Arrival

Tardy check-in begins at 7:55AM. Parents with tardy students will park and line up 6 ft apart outside the main entrance for the Machebeuf building or Gym building to wait their turn for check-in screening during Healthy School Levels 2-3. **Tardy screening requires our office staff to step away from their desks and work. We ask families to be especially mindful of arriving during the designated drop-off times when health screening is required.**

### Daily Dismissal - Preschool

Daily dismissal will be **extended from 2:55-3:20**. Preschool classes will be spread out behind the sidewalk and barrier railing along Elm Street at dismissal. Preschool parents will pull up directly to their child's homeroom location and remain in their car. Preschool teachers/aides will assist the child to the car and provide the sign-out sheet for parents. During inclement weather, the Gym will be utilized for preschool dismissal. **Reference Appendix C for a map of preschool pick-up locations.**

### Daily Dismissal - K-8 Students

Daily dismissal will be **extended from 2:55-3:20**. All 1st-8th grade parents are asked to remain in their car and place a paper provided by the school with their last name and assigned family number in the right corner of their dashboard. **Family name sheets will be provided on Assessment Day to the oldest child in each family.** As parents arrive, school staff members will

reference the identification sheet in the car to notify teachers to dismiss the student directly from the classroom. Staff members will be available to assist students to their car. Kindergarten classes will stand outside near the parking lot for pick-up rather than having kindergarten students exit directly from the classroom. **Reference Appendix C for a map of K-8 pick-up locations.**

### School Visitors

Parents and visitors will have limited access to the building. Appointments must be made for parents to access the offices or school buildings. All parents and visitors are required to wear their own face masks at all times **when on the school campus** or within the school building. If parents/visitors are picking up a student early or do not have an appointment, they will ring the building doorbell and remain outside of the building until the office manager can determine your reason for accessing the building. The student or a staff member will meet the parent/guardian at the door or the visitor may be asked to remain in the entrance area rather than entering the office.

### Students Who Become Sick at School

Blessed Sacrament will respond with an abundance of caution if a student develops an illness or symptoms of illness at school. In the event that a child develops an illness at school, or signs of illness (fever, headache, runny nose, cough), the child will be required to wear a mask and will be taken to a designated nurse room located in the Machebeuf building. The student will wait in the nurse room to be picked up by a parent or guardian. **Sick children must be picked up from school within one hour** or the school will begin to call the child's emergency contacts. The nurse room will be disinfected after every use.

### Before & After School Care

Due to the extended drop-off period and the need for additional staff during health screening times, **before school care will be unavailable** during the 2020-2021 school year. However, after-school care will continue to be available for all preschool through eighth grade students from 3:15-6:00PM.

Grade-level homerooms will remain consistent during after-school care to the greatest extent possible. Unfortunately, this means that students may not have peers to work and play with if there are no other students from his/her grade or if the student does not have siblings present. The same precautions and procedures utilized during the school day will continue to be in place during after-school care. Students must be checked out of after-school care at the designated door by a parent or guardian. The parent/guardian will ring the building doorbell and a staff member will escort the child to the door to be signed out.

**The number of students who can attend after-school care will be limited and parents will be required to sign-up in advance in order for their children to attend after-school care. In the case that a child is not picked up by 3:20 and he/she is taken to after-school care, the student's**

parents will be called to immediately pick up the student and a fee will be charged to the family in addition to the normal hourly fee. More details will be communicated in the coming weeks.

### Student Lunch and Snack

Lunch and snack protocols will vary between Healthy School Levels 1-3. **School microwaves will no longer be available** to students during the 2020-2021 school year, and lunches must be packed or boxed in Healthy School Level 2-3. The Grateful Plates lunch program will continue for parents who wish to order a boxed lunch for their child.

### Water Bottles and Water Fountains

Students are highly encouraged to bring a large water bottle to school each day to avoid using the water fountains. Water bottle filling stations will be available to students, but use of drinking fountains will be discouraged to the greatest extent possible. Teachers will have disposable cups available for a student to fill at the water bottle station if needed. Water fountains will be disinfected daily and social distancing will be required when using the fountain or filling station.

### Extracurricular Activities (Athletics, Speech, Band, etc.)

After-school enrichments with outside vendors will be cancelled for at least the first trimester of the school year. Teacher or school sponsored extracurricular activities may be allowed depending upon level of community spread and the type of extracurricular activity. Individuals responsible for planning extracurricular activities are to consult their respective sponsoring organization's guidance for health protocols. Parents should transport their own children to and from extracurricular activities. Blessed Sacrament will adhere to all local and state guidelines and involve the local county health department in any plans being made for group gatherings of any size (i.e., practice, drills, competitions, etc.). While participating in any extracurricular activity, all faculty, students, and parents should observe all social distancing guidelines at all times.

## V. Student & Classroom Procedures

### Mass and Faith Formation

The Sacraments and faith formation will remain a priority for our school. We continue to discern the best way for students to attend Mass and receive other Sacraments throughout the school year while still protecting the health of the wider parish community. The school will wait two weeks before implementing school masses. Confirmation masses have been rescheduled for students who were unable to receive the Sacraments due to the school closure. Please contact Sarah Rogers at [s.rogers@bscs-denver.net](mailto:s.rogers@bscs-denver.net) for more information regarding Confirmation.

### Bathroom Use During the School Day

Bathroom times will be staggered for homerooms throughout the day and access will be limited. Additionally, in grades K-8, one student at a time of each gender may request permission to leave class and use the bathroom. The total number of students allowed in the bathroom at any given time will be limited to the number of sinks in the bathroom or a maximum of two students depending on the layout of the bathroom. K-8 students are required to wear masks while utilizing the bathrooms.

### Lockers, Cubbies, and Jacket Hooks

Students will have staggered access to lockers, cubbies, and jacket hooks in order to keep students spaced apart. In Healthy School Level 3, students will no longer be permitted to use lockers. K-8 students will be allowed to use their backpacks in the classrooms and hook their coats/jackets on their chairs if necessary. Students will be required to wear masks to access lockers, cubbies, or jacket hooks are located in the hallways.

### Classroom Desks and Tables

Every classroom space will be set up with desks facing one teaching location. Desks will be in rows spaced apart to the greatest extent possible. Large tables may be shared by students who are spaced out on either end of the table and facing the same directions. Desks/tables will be disinfected daily or before a new homeroom uses the space.

### Lunchroom Procedures

Lunch times will be staggered throughout the day, and the lunchroom will be divided to avoid the mixing of homerooms in the cafeteria. Students will be spaced apart at individual desks. All tables and seating will be disinfected in between each homeroom. In order to accommodate multiple grade levels assigned to lunch at the same time, classes will alternate between using the cafeteria and remaining in their classrooms for lunch. Weather permitting, outdoor space may also be used for lunch.

### Specials Classes

Students will participate in Art, Physical Education, Music, and Spanish as a regular part of their weekly schedule. Specials classes will be staggered throughout the day to prevent homeroom mixing. All classroom surfaces, equipment, instruments, or shared materials will be disinfected between homerooms. Health guidelines will be taken into consideration for Specials activities. Within Healthy School Level 3, Specials teachers will travel to homeroom classrooms.

In addition to the original school supply order lists, each student will need to provide his/her own set of art supplies to be utilized only by that student when in Art class. The Art Supply List can be found [here](#).

### Recess & Playground Equipment

The use of the playground equipment and recess toys will vary between Healthy School Levels 1-3. Homerooms will have staggered recess times and the playground will be divided to maintain separation between grade-levels. All students will wash or disinfect their hands immediately after recess. A [Recess Ball/Toy Drive](#) is being conducted in order to provide each homeroom with their own set of recess toys, which will be regularly disinfected. Denver County playground restrictions will be enforced on our playground and with our playground equipment. The school playgrounds will no longer be available for families to use between 6:30AM-6:30PM.

### Transitions Between Classes

To avoid homeroom mixing and excessive exposure in small spaces, transitions to classes will be staggered and scripted; students will use assigned stairwells and designated routes for transitioning in between classes. One-directional hallways will also be utilized during the school day, and students will be required to wear masks in Healthy School Levels 2-3. If Blessed Sacrament implements Healthy School Level 3, teachers will transition between classrooms rather than students.

### Classroom Transitions

Students should avoid touching other students' desks and materials during in-class transitions. Appropriate and reasonable social distancing will be expected in the classroom.

### Outdoor Space

Weather permitting, outdoor space will be used to the greatest extent possible. Students may have lessons outside, eat lunch outside, or go outside for a mask break. Students may not be required to wear masks when outside if they are properly distanced or participating in high intensity aerobic or anaerobic activities. It is recommended that students put on sunscreen each morning before coming to school. Students may also bring a hat, sunglasses, and a towel to sit on outside.

## VI. Parent & School Partnership

Now, possibly more than ever, the partnership between our school and families is vital to our school's success. We recognize that many of these health procedures will pose an inconvenience to families, and for this we apologize. Thank you in advance for accommodating these changes in order to ensure the health and safety of our entire community.

If you are looking for ways to further support our school, we anticipate the need for extra support in the following areas. Each of these opportunities will count toward parent volunteer hours.

1. **HEPA Air Purification Donation:** [Sign-up](#) to donate an air purifier for one of our classrooms!
2. **Recess Ball/Toy Drive:** [Sign-up](#) to donate a used or new item on this list. It is our hope that enough balls and toys will be collected for each homeroom to have their own set of recess toys!
3. **On-Call Sub List:** [Sign-up](#) to be an "on-call" sub in dire situations. We anticipate a sub shortage at the same time that we are likely to experience an increased number of absences from our staff due to illness. In the case that a teacher is sick and we are unable to secure a sub, we will turn to parent volunteers to act as a sub for the day. On-call subs will only be used in last case scenarios and we will ensure that all on-call subs are up-to-date with the required volunteer paperwork.
4. **Big Event Co-chairs:** It is vital that our school remains financially stable during these challenging times, and the Big Event will remain an essential part of our school's fundraising efforts. Unfortunately, we currently do not have volunteers to co-chair the Big Event planning committee. If you are interested in volunteering or learning more about the role, please contact Brooke Urban at [b.urban@bscs-denver.net](mailto:b.urban@bscs-denver.net).
5. **Disinfecting Classroom Materials/Toys:** At the beginning of the school year, teachers will request weekly volunteers to help disinfect toys, materials, or pieces of furniture that are challenging to disinfect on a daily basis. Please consider volunteering for your child's classroom at least once a semester.

## Appendix A: At-Home Health Screening Document



<p style="text-align: center;"><b>School/ Child Care At Home Screening</b> <b>Parents are to complete this form for their child</b></p> <p>Date:</p> <p>Employee or Child Name: Assigned Class/Group:</p> <p>Temperature:</p> <p>Circle Y or N if you or your child is experiencing any of the following symptoms. Y – yes    N – no</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Cough</td><td>Y N</td></tr> <tr><td>Shortness of breath or difficulty breathing</td><td>Y N</td></tr> <tr><td>Chills</td><td>Y N</td></tr> <tr><td>Muscle aches</td><td>Y N</td></tr> <tr><td>Sore throat</td><td>Y N</td></tr> <tr><td>New loss of taste or smell</td><td>Y N</td></tr> <tr><td>Exposed to someone with COVID or with symptoms</td><td>Y N</td></tr> </table> <p><b>The child or employee may not attend school or child care if Y is circled or if their temperature is 100.4°F or higher.</b></p> <p>Signature of employee or parent</p>	Cough	Y N	Shortness of breath or difficulty breathing	Y N	Chills	Y N	Muscle aches	Y N	Sore throat	Y N	New loss of taste or smell	Y N	Exposed to someone with COVID or with symptoms	Y N	<p style="text-align: center;"><b>School/ Child Care At Home Screening</b> <b>Parents are to complete this form for their child</b></p> <p>Date:</p> <p>Employee or Child Name: Assigned Class/Group:</p> <p>Temperature:</p> <p>Circle Y or N if you or your child is experiencing any of the following symptoms. Y – yes    N – no</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Cough</td><td>Y N</td></tr> <tr><td>Shortness of breath or difficulty breathing</td><td>Y N</td></tr> <tr><td>Chills</td><td>Y N</td></tr> <tr><td>Muscle aches</td><td>Y N</td></tr> <tr><td>Sore throat</td><td>Y N</td></tr> <tr><td>New loss of taste or smell</td><td>Y N</td></tr> <tr><td>Exposed to someone with COVID or with symptoms</td><td>Y N</td></tr> </table> <p><b>The child or employee may not attend school or child care if Y is circled or if their temperature is 100.4°F or higher.</b></p> <p>Signature of employee or parent</p>	Cough	Y N	Shortness of breath or difficulty breathing	Y N	Chills	Y N	Muscle aches	Y N	Sore throat	Y N	New loss of taste or smell	Y N	Exposed to someone with COVID or with symptoms	Y N
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## Appendix B: Student Drop-off and Screening Areas

**Note** - If a family has students in more than one age group (preschool, K-5, middle school), it is recommended that they use the K-5 drop-off zone to ensure all students are properly screened.



## Appendix C: Student Pick-up Areas

**Note** - If a family has students in more than one age group (preschool, K-5, middle school), it is recommended that they use the 1-5 pick-up zone.

